



# SCOPE OF WORK

Mail or fax completed form to Rebuilding Together Alexandria by **April 15.**

House Captain: \_\_\_\_\_

Project # or Address: \_\_\_\_\_

Scope of work (in order of priority)	The group agrees to complete the first _____ tasks on project day (with some pre/post work days). The additional tasks listed will be completed if time permits. Each task that is started will be completed. See separate form for trades people needed.	Punch List
		Completed Yes or No
<b>TASK 1:</b>		
<b>TASK 2:</b>		
<b>TASK 3:</b>		
<b>TASK 4:</b>		
<b>TASK 5:</b>		
<b>TASK 6:</b>		
<b>TASK 7:</b>		
<b>TASK 8:</b>		
<b>TASK 9:</b>		
<b>TASK 10:</b>		
<b>TASK 11:</b>		
<b>TASK 12:</b>		
<b>NOTES:</b>		

Homeowner responsibilities in preparation for and cooperation with the Rebuilding Together volunteers:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

As the homeowner, I agree to the tasks above, my responsibilities outlined, and state that there are no hazardous materials in or on my property, to the best of my knowledge. I enter into this Agreement with Rebuilding Together Alexandria ("RTA") in consideration for the work to be performed on my house and property by RTA. I understand and agree that RTA will only perform the RTA Work upon my representation herein that I intend to use this property as my principal residence, barring catastrophic illness or death, for a minimum of twenty-four (24) months immediately following completion of the RTA Work. That if, for any reason other than death, any individual or entity rents the Property, or any part thereof, within twenty-four (24) months of the completion date of the RTA Work, and I am no longer living at the Property as my principle residence, or if I sell or deed to beneficiaries the Property within twenty-four (24) months of the completion date of the RTA Work, I will reimburse RTA for its out-of-pocket costs for the RTA Work during the twenty-four (24) month period OR make a \$3000 donation to RTA, whichever is greater, at closing out of the proceeds of any sale of the Property.

Homeowner Name \_\_\_\_\_ Sign \_\_\_\_\_ Date \_\_\_\_\_

House Captain Name \_\_\_\_\_ Sign \_\_\_\_\_ Date \_\_\_\_\_

**We Do Not Guarantee That All Repairs Listed Above Will Be Completed.**